MEETING PLAN

Name:	DRIVES Requirements Clarification & Implementation Working Group		
Meeting Date:	May 31, 2016	Organizer:	Noelle Peterson
Meeting Time:	3:30 p.m.	Location:	GoToMeeting 1-408-650-3123 Access Code 562-200-485

1. Purpose of Meeting

This working group is tasked with determining if any suggestions and/or decisions made by the County DRIVES Governance Committee, or other committees or working groups fall within the scope of the DRIVES requirements and contract and if not making recommendations to the DRIVES Steering Committee.

2. Attendance at Meeting

Invited	Position	✓	Invited	Position	✓
Matt Crane (Co-Chair)	Arapahoe		Paul Nadeau	OIT	
Tony Anderson (Co-Chair)	DOR		Victoria Gallegos	Arapahoe	
Sheila Reiner	Mesa		Frank Dean	DRIVES	
P.J. Taylor	Denver				
Dylan Ikenouye	DOR				
Dustin Armbrust	DRIVES				
Sharon Roberts	DRIVES				
Noelle Peterson	DOR				

3. Meeting Agenda

2. New Business

    a. DR19 - DRIVES Implementation of an E-Service for MVRs

4. Meeting Minutes

5. Action Items

6. Next Meeting					
Date:	June 20, 2016	**Time:**	10:00 am	**Location:**	GoToMeeting 1-408-650-3123 Access Code 562-200-485
Purpose:	This working group is tasked with determining if any suggestions and/or decisions made by the County DRIVES Governance Committee, or other committees or working groups fall within the scope of the DRIVES requirements and contract and if not making recommendations to the DRIVES Steering Committee.				